Direction with Affection: Shiloh Ministries is a ministry for men who are desiring freedom from being a slave to sin *(John 8:34-36)*.

Highest of Standards: God, the Father has established this ministry, therefore, it is ordained to operate only under His Highest of Standards *(Righteousness: 2Timothy 3:16)*.

Quality: Describes the fruit of the Spirit of God (*Galatians 5:22-23*).

Service: We are called to be servants to one another in our vocation. We serve one another in the Love that Holy Spirit enables *(2Corinthians5:14)*.

Teaching Towards Maturity: *Colossians1:28-29, "We proclaim Christ Jesus, warning and teaching everyone with all wisdom, so that we may present everyone mature in Christ. I labor for this, striving with His strength that works powerfully in me."*

Jesus Christ is LORD, Savior & King!

SHILOH STUDENT HANDBOOK

"Bringing the rebellious nature of man back to the unity of faith, which is in Christ Jesus".

Shiloh Policy's

Entry into Program:

- Applicants must have completed a phone interview with a staff member.
- Applicants need to visit and review the Shiloh Ministries website prior to entry.

Medical/Dental Policy:

- Any applicant with a present physical injury and/or sickness must be fully recovered prior to admission unless otherwise approved by Shiloh staff.
- If an illness and/or sickness occurs while you're a student at Shiloh, the student and/or his family is personally responsible for medical costs. Shiloh Ministries **is not** financially responsible for medical expenses acquired during the program.
- If an illness, sickness, or injury prevents a student from the normal activities of the student life for more than two (2) weeks, the student will need to withdraw and re-enter after a full recovery has been made.
- All medications and prescriptions must be approved and administered by the Shiloh staff. No medications of any kind will be permitted to remain in the possession of the student. No ongoing or long term medications are permitted during our one-year program unless otherwise approved.
- All students should provide $200 as a cash retainer for medical expenses. This money will be returned upon graduation if not used. ***This is not a requirement.

*Note: Shiloh Ministries Staff or Authorized Agents are not personally liable for illness, accidents, or injury to students.

Mail Policy:

- Incoming letters and packages will be opened & read by the office staff before given to the student.
- All out-going mail must be left open for staff to review.
- No limit to letter writing.

**Letter writing to immediate family only-No girlfriends, ex-wives, or old acquaintances.

Phone calls:

- One supervised 15 minute phone call per week.

**Phone calls to immediate family only-No girlfriends, ex-wives, or old acquaintances. There is an exception for students that have children (Consult w/ Staff).

Visitation:

- Visitations will consist of family members ONLY.
- Dates for visits are set upon students entry into the program.
- One family (4 persons) per weekend on Ministry grounds.
- After the student has been a resident for 90 days, visitations are limited to one Saturday per month from 11 am-4 pm.
- When a student has been a resident for 6 months, they will receive an Off-Campus visit from 11 am—4 pm.
- When a student has been a resident for 9 months, they will receive an Off-Campus visit from 10 am—4 pm. Family will need to check them out off the property.
- Family will check in with staff upon arrival and departure.

*No girlfriends or ex-wives unless children are involved (consult w/ Staff).

***Note:** Being late on return will result in next months pass being revoked.

Dismissal:

- Staff will make decisions on student dismissals based on continued rebellion or disrespect.
- The following are immediate terms for dismissal: Disrespect toward Staff , smoking, gambling, drinking/drugs, physical violence, leaving Ministry grounds.

Our Schedule

Monday thru Friday

6:00 am : Coffee
6:30 am : Quiet Time
7:00 am : Breakfast
8:00 am : Chapel
9:00 am : Classroom
12:00 pm : Lunch
12:45 pm : Work Duty
4:30 pm : Off Work Duty
5:00 pm : Dinner
7:30 pm : Chapel/Phone Calls
10:00 pm : Lights Out. Be in bed. (Friday's 11:00pm)

Saturday

7:30 am : Coffee
10:00 am : Brunch (Followed by Clean-up)
5:00 pm : Dinner
7:30 pm : Chapel (Worship/Teaching)
11:00 pm : Lights Out. Be in bed.

Sunday

7:30 am : Coffee
8:00 am : Breakfast
9:30 am : Depart for Church
1:00 pm : Lunch
6:00 pm : Dinner
7:30 pm : Chapel (Worship/Teaching)
10:00 pm : Lights Out. Be in bed.

**Promptness to class, meals, church, work assignments is expected. A pattern of tardiness is reason for dismissal. If you are not feeling well or have another valid reason not to be at your assigned location at the scheduled time, you must notify the counseling staff ahead of time.*

Dress Attire:

Classroom Attire: collar shirt, pants, shoes, sandals and hemmed shorts permitted in summertime

Wednesday Church Attire: Collar shirt, shoes, & pants

Sunday AM Church Attire: Slacks or Jeans, collared Shirt & Shoes

- No going without shirts on ministry grounds.
- No gang graffiti or attire.
- No wearing of pants below hips.
- No showing of underwear or wearing of earrings, nose rings or studs.

Students hair will be properly groomed off of ears and collar.

No Monies:

- Students are not be allowed at any time to possess cash, checks, credit cards, or money orders.

Shiloh Guidelines

Conduct Outside the Ministry:

- No unsupervised contact or communication is permitted without approval of the Shiloh Staff.
- At Church or any other public occasions you may recognize and greet members of the opposite sex if they initiate the contact first. No prolonged conversations. You must end conversation quickly or be interrupted by staff & possible disciplinary action.
- Students must remain in pews at all times before & during service.
- If a student needs to use the restroom they must notify staff.
- Students MUST remain together as a group unless otherwise instructed.

The Kitchen, Pantry, and Laundry areas are all OFF LIMITS unless assigned work duties require otherwise.

No Food or Drinks in Classroom or Dormitory. (water is acceptable in bedrooms and classroom)

All rooms will be inspected. The rooms are to be maintained reasonably throughout the day.

- Beds properly made @ or before 7:30am, Mon. thru Fri. Weekends before 9am. No laying on beds after bed is made (except on Sat. or Sun. after 11:30am).
- All clothes, water bottles, toiletries etc., must be properly stored. Nothing left out on floors, shelves or desks after 7:30am.
- No going back to bed after wake-up call during week. Naps are permissible only after completion of work duties [see staff for questions].

Classroom tables are to be organized & well kept. No clutter, on tables. Guidelines posted in Classroom.

Shiloh Staff will search rooms periodically to see if students are in compliance with guidelines.

No coffee during work duty hours.
Coffee hours:

- Monday-Friday: 6:00 am & 10:00 am
- Wed. & Fri.: 4:30 pm
- Weekends: 7:30 am

"Quiet Time" will be observed.

- No loud music playing, talking, running in the hallways, etc. is permitted at any time.
- "Quiet Time " is especially observed between the hours of 9:30 pm and 6:00 am.

Only Christian Worship Music on MP3 player.

Steward Shiloh Property

- No laying down or sleeping on community couch.
- No sitting on couch with sweaty or dirty clothes.
- No sitting or laying down without a shirt. (see posted TV guidelines in community room).
- Shiloh property is not to be taken outside or to be stored in students rooms.

Students are NOT permitted to go to the Pastor's house, unless it is an emergency. Notify staff for all questions.

Work Detail Guidelines Away From Shiloh Premises

1) **No asking to use phones at anytime. (unless an emergency)**
2) **No driving of motor vehicles to run errands in town or to go & get gas in vehicles. If confronted with this decision; say no; or ask the responsible party to call staff.**
3) **No going into house's. (unless work detail calls for work inside & only under supervision).**
4) **No borrowing tools, unless given the OK by staff.**
5) **Always respect the other persons property & equipment.**